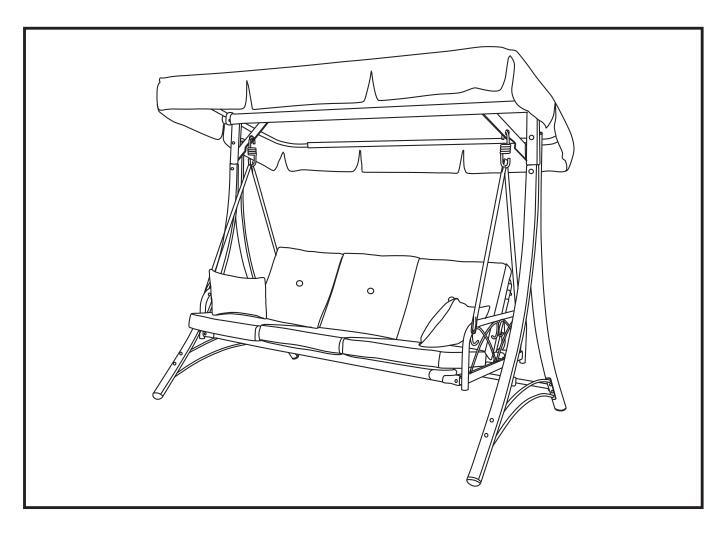
## **ASSEMBLY INSTRUCTIONS**

ATTENTION: THIS PRODUCT IS NOT FOR COMMERCIAL USE INTENDED FOR RESIDENTIAL USE ONLY.

### **RUS4239**



- ⚠ Use the correct bolts as indicated. Do not tighten any of the bolts until is completely assembled.
- ⚠ Do not discard of any of the packaging until you have checked that you have all of the parts and fittings required.
- ⚠ Keep children away during assembly. This item contains small parts that can be swallowed by children. Children should always be under direct adult supervision while using this product.
- A Retain these assembly instructions for future reference.
- ⚠ Quote the following FQC NO. When contacting the service center.

SERVICE CENTER TOLL FREE NO.

TEL: 1-877-539-7436 FAX: 1-877-539-7439



- A. Read instructions thoroughly. Acquaint yourself with the inventory of parts and the accompanying drawings to ensure safe and proper assembly.
- B. You will need the following tools
  - Phillips Screwdriver
  - Nut Wrench (See Part #35)
  - Hex. Key Wrench (See Part #36)
- C. Lay out all parts on a flat surface and identify them using the table below.

#### PARTS LIST

PART NO.	MATERIAL CODE	PART	Q'TY
1	RUS4239-CS09-8	TOP CROSS BEAM W/ADJUSTABLE TEETH	1
2	RUS4239-CS04-5	FRONT UPRIGHT SUPPORT	2
3	RUS4239-CS04-6	REAR UPRIGHT SUPPORT	2
4	62RUS4239Q101	LATERAL CROSS BRACE	2
5	RUS4239-CS09-9	REAR CROSS BRACE	1
6	62RUS4040H102	U-SHAPED SIDE CANOPY BRACE	2
7	62RUS4210I101	FRONT/REAR CANOPY BRACE	2
8	RUS4239-CS01-3	RIGHT SEAT ARM	1
9	RUS4239-CS01-2	LEFT SEAT ARM	1
10	62RUS416BH101	SEAT FRONT SUPPORT	1
11	RUS4239-CS09-7	SEAT REAR SUPPORT	1
12	RUS4239-CS02-1	SEAT ASSEMBLY	1
13	62RUS4450M101	SWING ARM TUBE	4
14	17C17A1306001Y4	SCREW ST4.2*16	4
15	17C01A0928051Y4	BOLT M10*90	4
16	17C01A0719072Y4	BOLT M6*55	6
17	17C01A0721091Y4	BOLT M6*60	2
18	17C01A0714003Y4	BOLT M6*40	4
19	17C01A0826011Y4	(a) (b) (b) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c	2

20	17C01A0716072Y4	BOLT M6*45	4
21	17FA09070701-Y4	WASHER d10.5*D21*2.0	8
22	17FA05050401-Y4	WASHER d6.5*D16*1.2	32
23	17FA08060601-Y4	WASHER d8.5*D17*1.6	4
24	17GC06043401-Y3	SUSPENSION SPRING	2
25	17D03A040401-Y4	JAM NUT M8*1.25	2
26	17D02A050501-Y4	STEEL NUT M10*1.5	4
27	18000C23001	PLASTIC NUT M6*P1.0	16
28	18000626005	CANOPY/FRAME CONNECTOR	2
29	28000J59001	PLASTIC SCREW	2
30	1809030201	PLASTIC JOINT COVER	4
31	18060616151401	PLASTIC WASHER	2
32	18000337003	BOLT CAP M10	4
33	18000337002	BOLT CAP M6	16
34	18000337005	BOLT CAP M8	4
35	17KAB1201Y4	NUT WRENCH 13&17MM	1
36	17KAA0201Y4	HEX.KEY WRENCH 6MM	1
37	61R4239D00000AA	CANOPY	1
38	61R4239C00000AA	CUSHION	3
39	61R4239J00000AA	PILLOW	2

ASSEMBLY (Note: For all nuts and bolts fastening, always use a washer (#21, #22 or #23) between the tube and bolt or the tube and nut.)

#### Step 1:

Fasten the front and rear upright supports (#2 and #3) at the top by using bolts (#15), washers (#21), and steel nuts (#26). Do the same procedure for both sides. Keep the bolts loose. See Fig. A – Step 1.

#### Step 2:

At both ends, insert the assembled upright supports (#2 and #3) into the top cross beam w/adjustable teeth (#1). See Fig. A – Step 2.

#### Step 3:

Fasten the top cross beam w/adjustable teeth (#1) to the front and rear upright supports (#2 and #3) by using bolts (#15), washers (#21), and steel nuts (#26). Do the same procedure for both sides. See Fig. A – Step 3.

#### Step 4:

Fasten the lateral cross brace (#4) to the upright supports (#2 and #3) by using bolts (#16) and washers (#22). Do the same procedure for both sides. See Fig. A – Step 4.

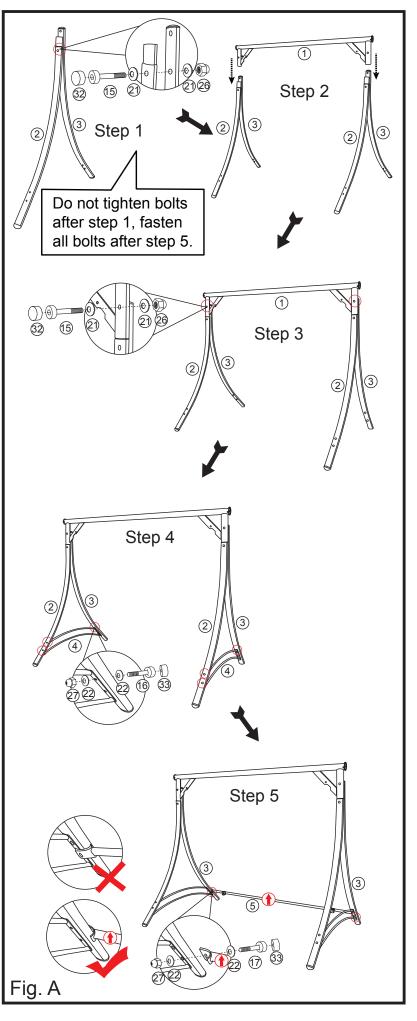
#### Step 5:

Fasten the rear cross brace (#5) to the rear upright supports (#3) by using bolts (#17), washers (#22) and plastic nuts (#27). Tighten all of the plastic nuts and bolts.

See Fig. A – Step 5.

#### Note:

The labelled arrow marks on the rear cross brace (#5) should be facing upwards.



#### Step 6:

Insert the U-shaped side canopy braces (#6) into the canopy frame connectors (#28) and secure with screws (#14). Please make sure that the teeth of the canopy frame connectors are facing towards the inside.

See Fig. B – Step 1 and Step 2.

#### Step 7:

Insert the front and rear canopy braces (#7) into the sleeves of the canopy (#37).

See Fig. B - Step 3.

#### Step 8:

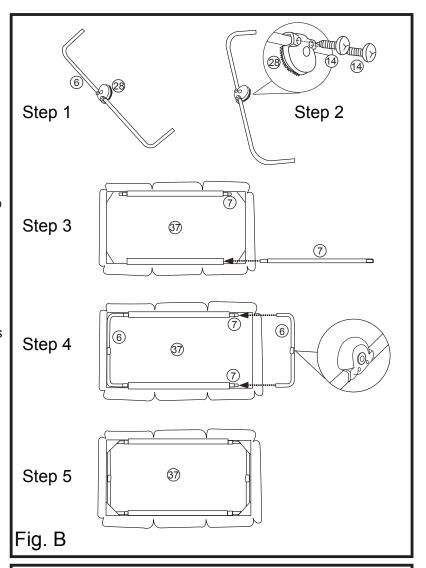
Insert the front and rear canopy brace (#7) ends into the U-shaped side canopy braces (#6). See Fig. B – Step 4.

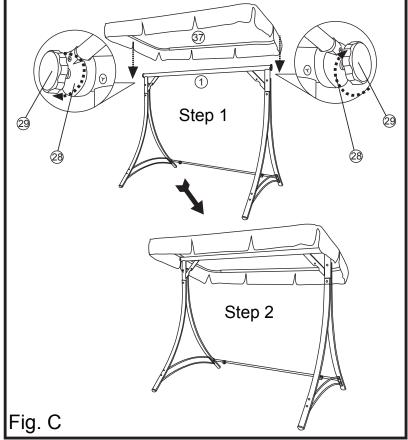
#### Step 9:

Insert the four corners of the U-shaped side canopy braces (#6) into the pockets of the canopy (#37). See Fig. B – Step 5.

#### Step 10:

Fasten the canopy/frame connectors (#37) on the canopy assembly to the adjustable teeth on the top cross beam w/adjustable teeth (#1) by using plastic screws (#29). Do this procedure for both sides. See Fig. C – Step 1 and Step 2.





#### Step 11:

Insert the seat arms (#8 and #9) into the seat supports (#10 and #11) and fasten them together by using plastic joint covers (#30), bolts (#18), washers (#22), and plastic nuts (#27). See Fig. D – Step 1.

#### Note:

- The label marked "back" on the right seat arm (#8) should coincide with the label marked "back" on the seat rear support (#11) to ensure proper assembly.
- 2. The clip holder side of the seat rear support (#11) must face the inside of the swing and the opening side of the clip holder must be facing upward.

#### Step 12:

Open the seat assembly (#12) and attach its back to the seat arms (#8 and #9) by using bolts (#19), washers (#23), plastic washers (#31), and jam nuts (#25). Repeat the same procedure for both sides. See Fig. D – Step 2.

#### Step 13:

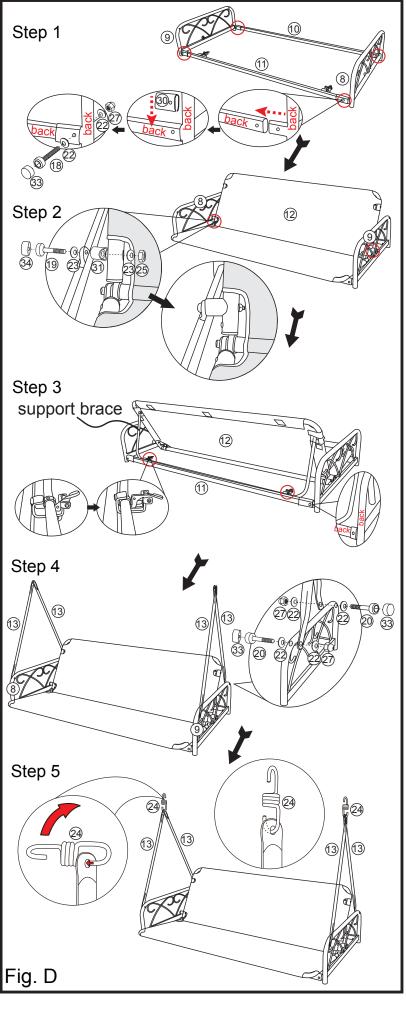
Make sure that the support brace on the seat assembly (#12) is fully inserted into the clip holders on the seat rear support (#11). See Fig. D – Step 3.

#### Step 14:

Attach the swing arm tubes (#13) to the seat arms (#8 and #9) by using bolts (#20), washers (#22), and plastic nuts (#27). Repeat the same procedure for both sides. See Fig. D – Step 4.

#### Step 15:

Hook the suspension springs (#24) into the top of both holes of the swing arm tubes (#13). Do the same procedure for both sides. See Fig. D – Step 5.



#### Step 16:

Hang the opposite ends of the suspension springs (#24) into the holes located on the angled braces of the top cross beam w/adjustable teeth (#1). See Fig. E.

#### Warning:

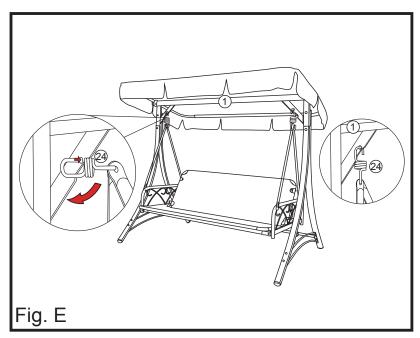
Make sure that both ends of the suspension springs (#24) go completely through the holes in the angled braces on the top cross beam w/adjustable teeth (#1) and the swing arm tubes (#13).

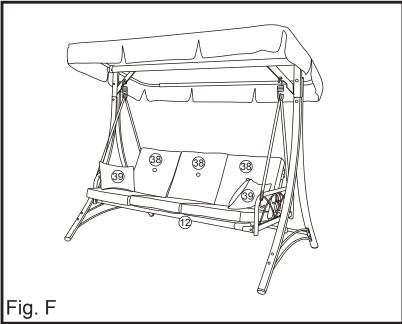
#### Step 17:

To assure stability, double check that all of the bolts have been completely tightened and cover them with bolt caps (#32, #33 and #34).

#### Step 18:

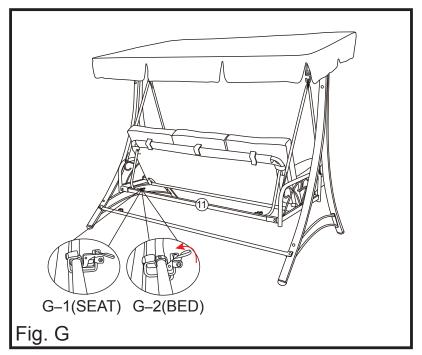
Place the cushions (#38) and the pillows (#39) onto the seat assembly (#12). See Fig. F.





#### Step 19:

Please make sure that the safety locks on the seat rear support (#11) are fully locked whenever the seat assembly is in a swinging position. See Fig. G-1 (SEAT). To have the swing in a bed position, open both of the safety locks. See Fig. G-2 (BED).



#### Step 20:

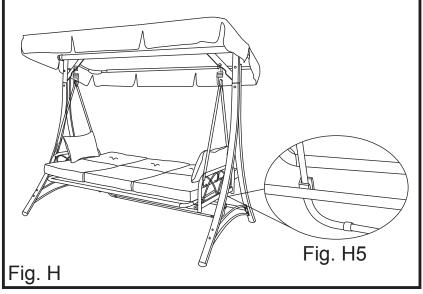
To flatten the seat assembly, lift up the safety lock and remove the support brace.

See Fig. H1 and Fig. H2.

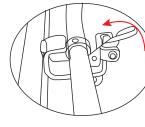
Then, insert the support brace into the rear cross brace (#5). The seat assembly should now be in a secured position and not moving at all. See Fig. H3, Fig. H4, and Fig. H5.

#### Warning:

To avoid danger of suffocation, always keep plastic bags or small parts away from babies and children.







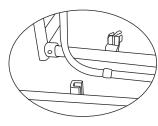




Fig. H1

Fig. H2

Fig. H3

Fig. H4

#### Cleaning and Maintenance

- Wash frame and fabric parts with mild soap and water, rinse thoroughly, and dry completely. Do not use bleach, acid, or other solvents on the frame or fabric parts.
- The cushions may be washed on the surface only by using mild soap and water or commercial foaming upholstery cleaner if necessary. If washed, rinse well and hang to dry. Do not machine wash or dry.
- We recommend the use of furniture covers when not in use.
- Inspect and tighten all bolts and fasteners on a regular basis to ensure the proper performance and safety of your swing.
- In order to prolong the life and beauty of your swing, we recommend that it be stored in a dry and protected area during off season periods.

#### Warranty

- This product is covered by Courtyard Creations Inc. One—year limited warranty.
- Proof of purchase (dated register receipt) is required for warranty claims.
- It remains the customer's responsibility for freight and packing charges to and from over service center.

#### **Special Warnings**

- 1. The user of this swing should always inspect it before each use.
- 2. It is essential to place this swing on level ground and not less than 6 feet away from any obstruction, such as fences, garages, houses, overhanging branches, laundry lines, or electrical wires.
- 3. Check the tightness of all nuts and bolts on a regular basis.
- 4. Make sure that the suspension springs are properly secured before each use.
- 5. Always remove the canopy in heavy wind conditions, otherwise the swing may tip over and cause damage to its parts.
- 6. The manufacturer will not accept responsibility for unauthorized repairs or modifications to the swing or its parts.
- 7. Oil all of the metal parts that move regularly.
- 8. Weight limit is 750 lbs.

# STOP! Missing A Part? No Need To Go Back To The Store

The Store
The store where you made your purchase does not stock parts for this item. If you need parts, whether they are missing or damaged, Call Toll Free:
TEL: 1-877-539-7436
FX: 1-877-539-7439
Call us between 9:00 AM and 4:30 PM Eastern Time Monday through Friday For further assistance, please visit us at service.cc@polywares.com

#### READ THESE INSTRUCTIONS COMPLETELY BEFORE STARTING ASSEMBLY

- ★ SEPARATE AND IDENTIFY ALL PARTS, MAKING SURE THAT YOU HAVE ALL OF THE PARTS LISTED.
- ★ IF YOU DO NOT LOCATE ALL OF THE PARTS LISTED, INSPECT THE PACKING MATERIAL FOR SMALL PARTS THAT MAY HAVE BECOME SEPARATED DURING SHIPMENT.
- ★IF YOU EXPERIENCE ANY DIFFICULTY DURING ASSEMBLY OR IF ANY PARTS ARE MISSING OR DAMAGED, CALL THE HELP LINE AT 1-877-539-7436 BEFORE RETURNING THIS ITEM TO THE STORE.
- ★PROVIDE THE FOLLOWING INFORMATION WHEN CALLING:

  1-MODEL NUMBER OF THE PRODUCT.

  2-PART NUMBER AND MATERIAL CODE OF THE PART FROM THE PARTS
- ★MOST PROBLEMS CAN BE RESOLVED WITHOUT RETURNING THIS PRODUCT TO THE RETAILER.

